

## GATE P-38 ACCESS GUIDELINES

Blue box parking-Arrival	Non blue box parking Arrival
<p>1. <b>If between hours of 0700-1700, pilot will call security and request access.</b>  <b>206-920-9770.</b> This is posted near the gate.</p> <p>2. Security will meet with pilot and complete appropriate form and verify ID.</p> <p>3. Security will complete the form and place back behind the customer service desk.</p> <p>1. <b>If after hours,</b> pilot will be directed to call KCIA Ops for access.</p> <p>2. KCIA will obtain information needed from pilot.</p>	<p>Have pilot contact KCIA Ops at:  <b>206-296-7334</b></p>
Blue box parking—Departure	Non blue box parking Departure
<p>1. <b>If between hours of 0700-1700, pilot will call security and request access.</b></p> <p>2. Security will meet with pilot with the arrival form, and verify ID.</p> <p>3. If pilot had been granted access from KCIA, Security will call KCIA Ops to verify information.</p> <p>4. Security will provide access to the field.</p> <p>5. Security will complete the form and place back behind the customer service desk.</p> <p>1. <b>If after hours,</b> pilot will be directed to call KCIA Ops for access.</p> <p>2. KCIA will obtain information needed from pilot and from security before granting access.</p>	<p>Have pilot contact KCIA Ops at:  <b>206-296-7334</b></p>