Begin by accessing Total Access Express:

http://www.boeing.com/express

Which will direct you to:

https://securelogon.boeing.com/login/secure_logon.html

Enter BEMS ID
If you forgot your BEMS ID Number, click on “Forgot BEMSID”

Enter TOTAL ACCESS Pass Word
If you don’t know your password click on “Forgot Password, Change Password or Logon help”

Select MyBoeing Express

Click on “My Community Giving” (left side bar)

Click on “Give”

Select United States (on left hand side) and search for your non-profit organization:

Enter Organization Name: Museum of Flight Foundation

Enter City: Tukwila

Enter State Pull down menu – select “Washington”

Enter Tax ID No: 91-0785826

Click on “Select”

Tell us about your donation:

Enter Date of Gift (required field)

Enter Gift Amount (required field)

Enter the full amount of your donation. If you are a retiree, Boeing will calculate the retiree matching gift rate for you. Please note: if you calculate the retiree rate for them (by entering half
the gift amount) they will match the gift amount you entered by 50%, which will yield the Museum 25% your donation.

Enter Amount to Be Matched (required field)
This refers to the tax deductible portion of your gift, e.g. if your membership gift is $240/250, the tax-deductible portion/amount to be matched is $38. If you purchased a Gala ticket, the tax-deductible portion/amount to be matched is the ticket amount minus the price of the meal.

Enter Designation (not required)
For example – Annual Fund, Restoration, Inspiration Begins Here!, etc.

Enter Form of Gift (Cash/Check, or Stock) (required field)

Answer Question: Is this gift being made by or through a community trust or similar organization including charitable remainder trusts, donor advised funds or family foundations? Answer “No.” If the answer is “Yes,” your gift is not eligible for matching gift funds.

I CONFIRM – check off this section ✓

Click on “Save and Proceed”

Congratulations! You have completed a Boeing Matching Gift Application

Thank You