



Dear Administrator:

Thank you for your inquiry regarding grant assistance for Museum of Flight education programs. The Museum is a non-profit organization dedicated to acquiring, preserving, and exhibiting historically significant air and space artifacts, which provide a foundation for scholarly research and lifetime learning programs that inspire an interest in and understanding of science, technology and the humanities.

Guidelines for The Museum of Flight grant assistance program

- *To qualify for grant assistance, your school or non-profit youth organization must have a **minimum of 35%** of students on a federal free or reduced lunch program.* Some donors are requiring a higher minimum as noted below. **Grant assistance is awarded after all other discounts are applied.**
- **Eligible schools/groups must apply for grant assistance at least two weeks prior to the date of their program.** Groups will then receive confirmation within one week of submitting the application. Schools or youth groups must already have reserved an education program prior to applying. If, by the day before your program, you do not receive a response, please e-mail: education@museumofflight.org.
- Please apply early as funds are allocated on a first-come, first-served basis as long as funding is available. If a group cancels within a four week period, the group is liable for a cancellation fee.
- To reserve an *on-site program*, please call **206-764-1384**. To reserve an *outreach program*, please call **206-768-7175**.

As a requirement of the grant assistance program, all recipients must complete an assessment of the program(s) in which they participated. This assessment will help us improve our programs while allowing teachers to give us direct feedback. The assessment form will arrive with your grant confirmation letter. Please complete and return the assessment to The Museum of Flight within one week of the education program.

Factoring grant assistance: For all programs except sleepover programs, the percentage of students in each school who receive free or reduced school lunches determines the grant assistance awarded. For example, if a school has 40% of its student body receiving free or reduced school lunches, then that school will receive 40% off each education program at The Museum of Flight that they reserve for that school year. For sleepover programs, the maximum award granted is 50%.

This year we have funding from a variety of sources, including:

- Bank of America Aviation Learning Center Transportation Grant for schools who have at least 50% of students receiving free or reduced school lunches and have reserved an Aviation Learning Center program. This scholarship also includes a transportation reimbursement.
- FedEx scholarship is a competitive scholarship which provides funding for a Challenger Learning Center, Aviation Learning Center or Sleepover program, plus up to \$500 in transportation reimbursement. No minimum requirement. Please contact the Education Services Coordinator for more information.
- Emerald City Rotary for Hawthorne Elementary, Thurgood Marshall Elementary and Garfield High School in Seattle (no minimum requirement).
- Rotary Club of Lakewood for schools in the Clover Park School District (no minimum requirement, funds to be used toward outreach programs only).
- City of Tukwila for Tukwila Schools (no minimum requirement).
- Museum of Flight funding for schools and youth organizations that do not qualify with the above funders and have at least 35% of students on a free or reduced lunch program.

Please fax financial assistance application to: 206-764-5707, Attention: Education Services Coordinator.

Please contact us if you have any questions:

Seth Margolis
Director of Education Programs
206-768-7126
Monday - Friday

Jamie Kelley
Education Services Coordinator
206-768-7157
Monday – Friday

As a 501(c3) independent, non-profit education organization, we strive to keep our education programs affordable to all schools and community based organizations. In an effort to help reduce costs for programs, our development department annually secures funds to dispense throughout the region for financial grants (sliding fees scale).

The Museum of Flight reserves the right to change or revise the Grant Assistance criteria at any time.



Bank of America Aviation Learning Center Transportation Grant Application

Please complete application and fax to The Museum of Flight at 206-764-5707, Attn: Education Services Coord.

This scholarship is provided by the generous support of Bank of America and is intended to cover at least 50% of the cost of a Museum of Flight Aviation Learning Center program plus up to \$150.00 for bus transportation to the Museum. To qualify, groups must have at least 50% of its student body receiving free or reduced school lunches. Each school group will be responsible for scheduling their transportation to the Museum. Upon receipt of a copy of the invoice from their transportation company / vendor, The Museum of Flight will reimburse each group for their transportation costs, not to exceed \$150.00. The Museum of Flight reserves the right to change or revise the scholarship criteria at any time.

CONTACT PERSON:

SCHOOL / NON-PROFIT ORGANIZATION:

NAME _____ TITLE _____

GRADE / CLASS _____

BEST DAY / TIME TO REACH ME _____

WORK E-MAIL _____

SCHOOL / ORGANIZATION _____

SCHOOL / ORGANIZATION ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

DAY TIME PHONE NUMBER (Including Area Code) _____

Applicant school / organization has _____% of students on federal free and reduced lunch programs.

Please estimate the cost to transport your group to and from The Museum of Flight: \$_____

FAX NUMBER _____

- Please send me an Education Programs and Events Guide
- I am a K – 12 educator member of TMOF
- I would like K – 12 educator membership and professional development information emailed to me:

The Museum of Flight program being requested: (Please call scheduling to reserve at 206-764-1384.)
Name of program: Aviation Learning Center
Date of Program:

E-MAIL ADDRESS _____

Number of years your school or organization has received grant assistance from the Museum of Flight:

- 1st year
- 2nd or 3rd year
- 4th or 5th year
- 6th year or more

CONTACT SIGNATURE: _____

TITLE: _____

DATE: _____

PRINCIPAL/ DIRECTOR SIGNATURE: _____

TITLE: _____

DATE: _____

The Museum of Flight Office Use Only:

Coordinator/Cost Center: _____	Percentage of Award: _____	Rev. Source #: _____
VISTA #: _____	Total Cost of Program: \$ _____	
Date of Program: _____	Grant Assist. Awarded: - _____	
Date on VISTA: _____	School/Group Pays: = _____	
Date of Confirmation: _____	Program: _____	

The Museum of Flight Authorization Signature: _____